

CubingUSA Equipment Policy

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Version 1.0

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Goals

- Eliminate the need for local organizers and delegates to make large initial investments on timer equipment in order to start running competitions.
- Eliminate the need for local organizers and delegates to pay for equipment out-of-pocket.
- Ensure adequate long term planning and savings for replacing old timers on a regular basis.

Proposal Summary

CubingUSA should purchase stackmats, displays, and stopwatches (“equipment”) for use in WCA competitions. This equipment would remain the property of CubingUSA but may be indefinitely held by designated custodians, such as individual organizers or WCA delegates.

To recoup the costs of these timers and plan for future purchases, competition organizers who use the equipment will need to pay fees. [See Appendix A for initial fee schedule.]

The fee schedule may be changed at any time by CubingUSA.

Usage of CubingUSA-Owned Equipment will of course be entirely optional.

Region-Based Equipment Funds

There will be a separate equipment fund for each region as defined by the CubingUSA Regional Championships system plus one all-region equipment fund.

This system is intended to provide local communities and delegates with incentive to support the system and see direct benefits of contributing to the funds while providing some distributed control and responsibility.

Information about the amount in each fund should be made available to prospective organizers and WCA delegates in the US.

Funding:

- Equipment usage fees
 - These will be divided between the various funds as follows:
 - 40% will be assigned to the region where the competition is held
 - 40% will be assigned to the region of the custodian providing the equipment
 - 20% will be assigned to the all-region fund
 - (The breakdown between the first two regions will only be relevant when the custodian has to travel to a different region for the competition.)
 - Note: Even CubingUSA Supported Competitions should pay for any CubingUSA equipment according to the fee schedule, in order to ensure that funds reach the proper region. This may be done simply through accounting and not necessarily through any actual transfer of money.
- Other contributions
 - Donors to CubingUSA may recommend their donation for a specific equipment fund.
 - Organizers of a CubingUSA Supported Competitions may recommend portions of revenue for an equipment fund.
 - CubingUSA may transfer portions of its general fund to a specific equipment fund. [See Appendix B for initial seed funding.]

CubingUSA reserves the right to redirect donations recommended for a specific fund,
re-balance regional equipment funds, and add or remove funding from any

equipment fund at its discretion.

Equipment Custodian Responsibilities

CubingUSA will remain the owners of this equipment and reserve the right to require its return at any time.

Equipment custodians will be held to certain expectations:

Expectation of Usage

There is an expectation that equipment custodians will raise enough money to fully pay for the cost of equipment within one year. If, after one year, less money has been raised, a timeline should be agreed upon to recoup the price of the equipment, or CubingUSA may require that the equipment be returned.

Exceptions may be made as circumstances demand, such as for less populated areas.

Proper Care and Tracking of Equipment

Custodians of equipment are expected to take proper care of equipment and track them if loaned out to a competition. CubingUSA may demand reimbursement for lost or negligently damaged equipment.

Use of Equipment at Major Competitions

CubingUSA reserves the right to enlist its equipment for use at large competitions, including Regionals and Nationals. CubingUSA may cover shipping costs, if needed.

Replacement of Equipment

Replacement of timers should be given high priority, as properly-working timers are critical to a fair competition. Timer replacements should be prioritized after around 20 competitions or 2 years, and display replacements after around 40 competitions or 4 years.

CubingUSA should monitor long term health of the funds and adjust funds and this policy as needed to account for growth or other shifts in equipment demand over time.

Replaced timers must be returned to CubingUSA or otherwise disposed of in a manner decided by CubingUSA.

Equipment Labeling

All equipment must be clearly labeled with:

- The text "CubingUSA" or the CubingUSA logo.
- Asset ID number (and possibly a QR code).

If space allows, equipment should also be labeled with:

- Custodian's name

All equipment should be centrally tracked via Asset ID.

Equipment Team and Officer Duties

The CubingUSA **Equipment Team** will be responsible for administration of the program, including:

- Procurement of equipment.
- Custodian selection, equipment delivery, and equipment tracking.
- Recommendations for each region's budget.
- Assistance with accounting of the equipment funds.

The CubingUSA **Equipment Officer** will have the following responsibilities, each of which can also be performed by the Executive Director, Treasurer, or a vote of the Board of Directors:

- Update the equipment fee schedule.
- Transfer CubingUSA general funds into an equipment fund or vice versa as necessary.
- Rebalance equipment funds.
- Responsibility for accounting of the equipment funds (delegated by Treasurer).

The CubingUSA Equipment Officer and Executive Director may appoint or remove members of the Equipment Team without a Board Vote, with term limits and notification requirements as per the Teams Policy.

Appendix A: Initial Fee Schedule

Initial fee schedule:

Stackmat Timer	\$2 / competition day
Stopwatch	\$1 / competition day
Tournament Display	\$9 / competition day

(At current prices of about \$102 for a full set, this will allow costs to be repaid within 9 competition days, which should be within a year for many delegates.)

Appendix B: Initial Seed Funding

Most local competitions require approximate 10 full sets.

CubingUSA will initially contribute \$1200 per equipment fund (7 regional funds and 1 all-region fund), or \$9600 total.

References

[Original proposal by Tim Reynolds](#)